GFWC SOCAL VOLUNTEERS

Contributor Guidelines

GFWC SoCal Volunteers Quarterly Magazine

YOUR VOICE. YOUR EXPERIENCE. YOUR OPPORTUNITY TO INSPIRE.

Thank you for your interest in contributing! We welcome original articles, professional insights, youth perspectives, practical resources and uplifting stories that support children, families and our communities.

SUBMISSION REQUIREMENTS

Length and file format:
One page maximum (approximately 400–500 words). Submit a Microsoft Word document (.docx).

Content:
Family-friendly, informative or inspiring work that provides value to readers. Promotional articles belong in our advertising program.

Original work:
Submit your own work. Identify previously published materials and include written permission for republication.

Photographs and artwork:
Attach images separately at high resolution. Identify each photographer/creator or source and confirm publication permission; publicly available online does not mean copyright-free.

Accuracy and attribution:
Include links or references for factual claims, statistics, research, quotations and other sourced information.

Privacy and youth:
Obtain consent to publish identifying photographs or personal stories. A parent/guardian must authorize submissions involving a minor contributor.

AI use:
Disclose substantial use of AI-generated wording or images. You remain responsible for accuracy, originality and rights.

Contributor credit:
Provide your name, a 2–3 sentence biography and affiliation if applicable; a headshot is optional.

EDITORIAL REVIEW & RIGHTS

Submissions are reviewed for accuracy, relevance, readability, available space and mission fit. The editorial team may edit for grammar, clarity, consistency and length. Substantial edits may be discussed with the writer. Submission does not guarantee publication.

Contributors retain ownership of their original work and grant GFWC SoCal Volunteers nonexclusive permission to publish accepted work in its magazine, digital archives and related magazine promotions with attribution. Please complete the acknowledgment on page 2.

SEND YOUR SUBMISSION

Email: Federationlu@gmail.com

Subject: Magazine Contribution — [Article Title]

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Contributor Acknowledgment

Complete, sign and return with your article submission

Please complete this form for each submitted article. A parent or legal guardian must complete the authorization section for a contributor under 18.

Contributor full name

Article title

Email address

ACKNOWLEDGMENT & PUBLICATION PERMISSION

- [ ] I confirm that I created or am authorized to submit this article and any accompanying materials.
- [ ] I have identified image sources and obtained any necessary copyright, photo and privacy permissions.
- [ ] I believe the factual information is accurate and have identified supporting sources as appropriate.
- [ ] I disclose any substantial use of generative AI and accept responsibility for submitted content.
- [ ] I grant GFWC SoCal Volunteers nonexclusive permission to publish accepted materials in the magazine, digital archives and related magazine promotions, with attribution.
- [ ] I understand that editorial review and acceptance are not guaranteed.

Contributor signature (type full name)

Date

FOR CONTRIBUTORS UNDER 18

I am the parent or legal guardian and authorize the submission and publication permissions above.

Parent / guardian name

Date

Parent / guardian signature (type full name)